



## Managing Employee Performance

This three-day course is for supervisors who wish to better understand themselves and others through completing and interpreting personality typing, to develop their problem solving and decision making skills, and to explore performance management issues.

### Workshop topics

- Develop useful techniques for setting and achieving goals
- Apply and interpret personality typing
- Use the results of personality typing to improve communication and team building
- Understand the roles of a leader and how to fulfill them
- Identify the stages of team development and use appropriate strategies for each stage
- Solving problems and making decisions

### Course Outline

- Setting Goals
- Typology
- Kersey and Bates Temperament Types
- The Situational Leadership Model
- Four Stages of team Development
- The Problem Solving Process
- Making Effective Decisions
- Documenting Performance
- Performance Reviews

### What's Included?

- Instruction by an expert facilitator
- Small interactive classes
- Specialized manual and course materials
- Personalized certificate of completion

### THREE DAY WORKSHOP

